



Australian Research Data Commons

Research Data Australia Service Schedule

1 Background

Research Data Australia (RDA) is a data discovery service operated by the Australian Research Data Commons (ARDC). It includes an online portal for finding research data and associated materials including projects, grants, institutions and more. RDA includes data records from Australian research organisations, government agencies, and cultural institutions. The RDA service does not store the data itself but provides descriptions of, and links to, the data from metadata records provided by RDA [data publishing partners](#). RDA covers a broad spectrum of research fields from science and through to social sciences, arts and humanities. RDA caters specifically for researchers but also has broader relevance to others including policy makers, educators, industry and business.

Organisations wishing to contribute to the RDA service are required to sign the Service Schedule Agreement below in order to access the service

2 User

Contact Name: _____

Organisation Name: _____ ACN/ABN: _____

Address: _____

Email: _____ Phone: _____

3 Service

RDA Portal - an online service for finding, accessing, and re-using research data from over one hundred Australian research organisations, government agencies, and cultural institutions.

RDA Registry - a software application for storing and managing the collection descriptions (metadata records) provided to, and displayed in, Research Data Australia.

4 Term

This agreement will commence on the date of signature or when the User first accesses the Service, whichever is earlier, and will continue until 30 June 2028 (**Initial Term**). After 30 June 2028, this agreement will be automatically extended for successive 12-month periods (**Extended Term**).

The User may terminate this agreement by providing ARDC with at least 3 months' notice in writing effective at the end of the Initial Term or effective at the end of any Extended Term.

ARDC may terminate this agreement at any time by providing the User with 1 month's notice in writing effective at the end of the notice period.

Without limiting ARDC's other rights, ARDC may terminate this agreement immediately on notice to the User if the User breaches any term of the agreement.

5 Additional terms

5.1 ARDC responsibilities

ARDC will operate the RDA Service and Portal and:

- (a) provide the User with access to the Service and Portal;
- (b) publish the metadata provided to the Service;
- (c) allow third parties to download, harvest, integrate, re-use and re-publish the metadata;
- (d) provide Service and User documentation via <https://documentation.ardc.edu.au>;
- (e) provide User support.

5.2 User responsibilities

The User acknowledges and agrees that in providing ARDC with metadata for use in the RDA service and portal, the User will:

- (a) read and comply with the [Research Data Australia Collection Policies](#);
- (b) take reasonable steps to ensure the quality, accuracy, and currency of the metadata;
- (c) provide accurate and current administrative information required for metadata record harvesting;
- (d) ensure and warrant that they are authorised to provide ARDC with the metadata and that it does not infringe the intellectual property or privacy of anyone else;
- (e) only provide metadata that is appropriate for public distribution;
- (f) ensure they keep the original copies of metadata records in their systems;
- (g) provide at least one organisational point-of contact to ARDC and notify ARDC of changes to this contact;
- (h) acknowledge and agree that:
 - (i) ARDC will use and publish the metadata;
 - (ii) ARDC will allow third parties to download, harvest, integrate re-use and re-publish the metadata;
- (i) read and comply with the Research Data Australia Collection Policies.

Execution

Signed by an authorised representative on behalf of the organisation as an agreement on the terms of this Service Schedule and ARDC's Standard Terms of Service, available on its website at https://ardc.edu.au/wp-content/uploads/2024/07/ardc_service_agreement_2024.pdf.

Signed by **Australian Research Data Commons Limited**:

Signed by **User (Organisation)**

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Signature of authorised person

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Signature of authorised person

.....
Office held

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Office held

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Name (print)

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Name (print)

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Date

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Date